

APPLICATION FOR EMPLOYMENT Minooka Grain, Lumber & Supply Company

NAME: _____ SOCIAL SECURITY #: _____
Last First Middle

CURRENT ADDRESS: _____
Street City State Zip Code Apt.#

AREA CODE & TELEPHONE NUMBER: _____

POSITION APPLYING FOR: _____ SALARY DESIRED: _____

TYPE OF EMPLOYMENT DESIRED: Full Time Part Time Temporary Seasonal

ARE YOU AVAILABLE TO WORK: 1st Shift 2nd Shift 3rd Shift Weekends

HOW DID YOU HEAR ABOUT THIS POSITION: Agency Ad Internet Other

IF REFERRED BY AN EMPLOYEE, WHO REFERRED YOU? _____

HAVE YOU EVER APPLIED TO OR BEEN EMPLOYED BY Minooka Grain, Lumber BEFORE? Yes No IF YES, PLEASE GIVE DETAILS: _____

IF YOU ARE APPLYING FOR A DRIVING POSITION, DO YOU HAVE A VALID DRIVERS LICENSE? Yes No _____
License Number State Class Expiration Date

LIST YOUR COMPUTER SKILLS: _____

EDUCATION

Begin with the most recent/highest level, list technical schools

SCHOOL NAME	ADDRESS	YEARS COMPLETED	MAJOR	GRADUATED	DEGREE
_____	_____	1 2 3 4	_____	Yes/No	_____
_____	_____	1 2 3 4	_____	Yes/No	_____
_____	_____	1 2 3 4	_____	Yes/No	_____

CONTINUE TO NEXT PAGE
EMPLOYMENT HISTORY

List your present and past employers for the past 10 years starting with the most recent. Please explain any gaps in employment or if you were self-employed.

NAME OF EMPLOYER: _____ YOUR TITLE: _____

EMPLOYER ADDRESS: _____ PHONE NUMBER: _____

DATES EMPLOYED: _____ SALARY: _____
From/To Starting/Ending

SUPERVISOR/TITLE: _____

REASON FOR LEAVING: _____

RESPONSIBILITIES: _____

_____ CAN WE CONTACT? Yes No

NAME OF EMPLOYER: _____ YOUR TITLE: _____

EMPLOYER ADDRESS: _____ PHONE NUMBER: _____

DATES EMPLOYED: _____ SALARY: _____
From/To Starting/Ending

SUPERVISOR/TITLE: _____

REASON FOR LEAVING: _____

RESPONSIBILITIES: _____

_____ CAN WE CONTACT? Yes No

NAME OF EMPLOYER: _____ YOUR TITLE: _____

EMPLOYER ADDRESS: _____ PHONE NUMBER: _____

DATES EMPLOYED: _____ SALARY: _____
From/To Starting/Ending

SUPERVISOR/TITLE: _____

REASON FOR LEAVING: _____

RESPONSIBILITIES: _____

_____ CAN WE CONTACT? Yes No

CONTINUE TO NEXT PAGE

Have you ever been convicted of a crime, had adjudication withheld, prosecution deferred, pled guilty or no contest to a crime, been convicted of a crime or have any criminal charges currently pending? You may exclude minor traffic violations but not DWI's/DUI's. Include all misdemeanor and felony convictions. Do not include sealed or expunged convictions.

Yes No

If yes, please provide dates and details: _____

Conviction will not necessarily bar you from employment. Each instance will be considered in relation to the position you are applying for.

STATEMENT OF APPLICATION

I certify the information provided in this application is true and correct to the best of my knowledge and that falsification or omission of information is grounds for my dismissal. I understand this application will be considered, but does not imply I will be employed. I understand if hired, my employment will be for no specific period of time. I understand I have the right to terminate my employment without notice or reason and the company reserves the same right.

DO NOT SIGN UNTIL YOU HAVE READ AND UNDERSTAND THIS STATEMENT

APPLICANT SIGNATURE

DATE

LAST PAGE